

Please complete this form and send it to your bank

Name and address of your bank or building society

To : The Manager	Bank/Building Society
Address	
.....	
Postcode	

Please Pay

HM Revenue & Customs VAT Account

Bank Sort Code 08 – 32 – 00

Account HMRC VAT

Account Number 11963155

The sum of Amount £

Amount in words

Commencing

Date of first payment

And thereafter every

until

Date and amount of last payment	£
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VAT Registration Number/Ref Number

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**Your bank must quote your VAT
Registration number as the reference
number**

Account to be debited
Account Number

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Special Instructions

Please cancel any previous Standing Order in favour of the beneficiary named above
this reference

Signature
Date

Note: The Bank will not undertake to:

- I. make any reference to VAT or other indeterminate amounts
- II. advise remitters address to the beneficiary
- III. advise beneficiary of inability to pay
- IV. request beneficiary's banker to advise beneficiary of receipt.